July 28, 2020

Dear Raven Families,

While there are yet numerous details to be finalized, the Raven and District team have been working diligently to complete a universal Raven Smart Start School Reopening Plan in place for the first week of August. Currently Raven staff are available during regular office hours 8-4:30 pm. Raven will be opening our offices with limited capacity for face to face meetings starting next Tuesday, August 4th. To ensure we consider health and safety factors for our families and staff, there will be protocols and procedures in place as we open. Details are outlined below.

Understanding it is short notice, we would like to invite you to join us at this week’s Parent Advisory Committee Meeting scheduled for tomorrow, Wednesday, July 29th to provide an update along with additional, more specific details.

**Highlights of the Raven Reopening Plan**

With continued uncertainties and increased community spread, Raven Offices will be opening at Medium (Yellow) Risk Levels.

- **Staff and Family Surveys:**
  We appreciated so many families and staff providing feedback through the surveys that were sent out regarding how reopening the office could look. The survey responses indicated that almost 80% of families have had their needs being met even with the offices closed. While this is good, we want to meet 100% of your needs.

  If you haven’t completed the survey, please provide comment at our website: [2020 Fall Raven Homeschool Reopening Family Survey](#)

- **Offices will be Open by Appointment: August 4th**
  Raven staff are available and ready to meet your homeschooling needs for the school year; however, per the Alaska Department of Health & Social Services and the Department of Education, the threat of Covid-19 within our communities is still very real.

  - Raven Homeschool Offices will be open for our families on a limited basis.
  - Administrative Assistants and Clerks will be available in office to assist families.
  - Raven Advisory Teachers and Counselors will work in office limited days each week.
  - Raven Advisory Teachers and Counselors will continue to support families telephonically or through online support when working from home.
  - To encourage social distancing, families will need to schedule appointments prior to their visit and limit the number of members to 2 visiting the office.
  - Workshops and Activities will continue to be provided virtually online.
  - Options for In-Office Workshops will be re-evaluated in November.

- **Health and Safety Protocols:**
  - Raven leadership is consulting with the State and local medical communities to ensure the safety and well-being of families and staff.
  - Visitors will be asked to complete a screening questionnaire prior to appointments.
  - Please do not visit the office if you or a member of your family is not feeling well or has had any cold, flu, or Covid-19 symptoms within the past three days prior to your scheduled visit.
  - Please cover all coughs and sneezes and avoid handshakes.
  - Staff will be required to wear face coverings in common areas & while with families;

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The mission of the Yukon-Koyukuk School District, in active partnership with its families and communities, is to provide our students with the skills and knowledge necessary to become contributing members of their families, communities and society.
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